# 2022 Elections for Whanganui District Council

### **Warwick Lampp**

- Chief Electoral Officer | Āpiha Pōti Matua electionz.com
- WDC Electoral Officer









### Pōti Tīma | Electoral Team

- electionz.com Ltd contracted by Whanganui District Council
- Warwick Lampp WDC Electoral Officer | Āpiha Pōti Matua
- Kate Barnes WDC Deputy Electoral Officer | Kaiwhakahaere Āpiha Pōti





### Ko wai a electionz.com? | Who are electionz.com?

- Warwick Lampp, Electoral Officer, lives in Tauranga
- Election services company based in Ōtautahi Christchurch
- 10 full time staff
- Average 200 elections in NZ each year
- Electoral Officer (EO) for 39 councils, 6 regional councils
- Carrying out vote processing for 45 councils, approx 725K returned voting papers
- Vote Processing centre in Ōtautahi Christchurch
- Electoral Officer for:

Bay of Plenty, Greater Wellington, Canterbury, Otago, Southland, West Coast Tauranga, Rotorua, Matamata-Piako, Taupō, Waipā, Ōtorohanga, Waitomo, South Waikato, Ruapehu, Rangītikei, Manawatū, Whanganui, Horowhenua, Napier, Hastings, Central Hawkes Bay, Carterton, Wellington, Masterton, South Wairarapa, Upper Hutt, Nelson, Tasman, Westland, Grey, Kaikōura, Hurunui, Waimakariri, Selwyn, Ashburton, Mackenzie, Waimate, Waitaki, Dunedin, Central Otago, Gore, Southland, Invercargill





### Pōtitanga Kawanatanga ā Rohe **2022 LOCAL GOVERNMENT ELECTIONS** PART 1

### What is local government all about?





















## Ngā Whakamahuki ā Ngā Pou Kaunihera What is Local Government all about?

It's a complex business!

Underpinned by more than 125 pieces of legislation, Council is responsible for:

- Formulating the District's strategic direction in conjunction with the community through the Long Term Plan (LTP) and reporting on progress
- Determining the services and activities to be undertaken by the Council
- Managing regulations and upholding the law, including the formulation and enforcement of bylaws
- Advocating on behalf of the local community with central government, other local authorities and other agencies
- Environmental management through the District Plan
- Ensuring local communities are encouraged to be part of the decision-making processes of local government





## He aha te take o ngā tāngata kaunihera? What is being an elected member all about?

### IT IS A BIG DEAL!

- Standing for Council takes a strong commitment, it is not a "5-minute job"
- Not to be taken lightly, it is an important responsibility
- Represent and lead the District eyes and ears
- Advocacy and governance
- Skill set in Candidate Handbook pages 8 to 10





### Pārongo mahi | Job description

- Represent interests of Council and the Community
- Formulate strategic direction and priorities
- Determine expenditure and funding
- Monitor performance
- Develop and oversee policy
- Ensure prudent use of council resources
- Employ and monitor the Chief Executive (CE) only





### Whanonga pono nga tikanga | Core competencies

- Genuine interest for issues faced by local communities
- Relate to wide range of people strong people skills
- Competent listening and public speaking skills
- Express ideas clearly and be results focussed
- Understand, analyse and resolve complex issues
- Understand governance versus management
- Councillors think "District-wide" on issues
- Commit to Elected Members' Code of Conduct





### Te Kaunihera | Council meetings

- Formal meetings are generally held at 1pm on Tuesdays
- Workshops are generally held on Wednesdays
- 10 Council meetings, 6-8 Community Board meetings
- Generally Mayor is full time job, Councillor is approx 20 hours per week and Community Board 5 hours per week
- Lots of research, reading of reports and agendas
- Flexible working hours evening and weekend work required





### Utu ā-tau | Remuneration

#### For 2021/22 year:

•	Mayor	\$141,000 pa
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•	Deputy Mayor	\$50,631 pa
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Committee Chairpersons from \$46,737 pa

Advisory Group Chairs (2) \$42,842 pa

Deputy Chair (3) \$42,842 pa

Councillor with no other responsibilities \$38,947 pa

Whanganui Rural CB Chair \$11,392 pa

Whanganui Rural CB Member \$5,696 pa

Paid fortnightly





Pōtitanga Kawanatanga ā Rohe
2022 LOCAL GOVERNMENT ELECTIONS
PART 2

### **2022 Election details**



## Ngā Tūranga me ngā Kawenga Āphia Pōti Matua Electoral Officer Role and Responsibilities

- The Electoral Officer (EO) is solely responsible for the conduct of the election
- The EO is not subject to the directions of any local authority, elected members, or the Chief Executive (CE)
- Provides a level playing field for all candidates

NB Not responsible for monitoring campaigning by candidates. Only
deals with alleged breaches of the Act by passing them to the Police.





### Wātaka Pōti | Election Timetable

**Election Period starts** 

Nominations open

Electoral signs can go up

Nominations close

Delivery of voting papers

Special voting period

Close of voting

Progress results available

Removal of election signs

Official declaration likely to be

Candidate expenses deadline

8 July (Friday)

**15 July** (Friday)

**8 August** (Saturday – 2 months prior)

**12 noon**, **12 August** (Friday)

**16 – 21 September** (Friday - Wednesday)

16 September to 8 October

12 noon, 8 October (Saturday)

8 October, approx 3pm

9 October (Sunday)

13 October (Thursday)

8 December (Thursday)







### Ngā Take Pōti | Nominations will be called for:

Koromatua | Mayor

Kaikaunihera | Councillors - 12 councillors elected At Large

### Mema Poari Hapori | Community Board Members - 7 members

Kai lwi subdivision3 members

Kaitoke subdivision2 members

Whanganui subdivision2 members

### **Horizons Regional Council**

Whanganui General Constituency2 members

Raki Māori Constituency1 member

All candidate names will be listed in random order by surname





### Whakaaringa | Nomination Process

#### Nomination Period – 4 weeks

- Nominations open Friday 15 July
- Nominations close at midday Friday 12 August

#### All nomination documents must be submitted together

- Nomination paper, profile statement, photo, evidence of \$200 deposit
- Must provide evidence of NZ Citizenship (passport, birth certificate)
- Must come to WDC office if in person, can be scanned and emailed to the DEO
- Must submit all nomination documents together, not piecemeal
- Will accept online banking of deposits evidence required
- Cheques will not be accepted
- Nomination paper includes warning for candidates to be aware that contact details will be public info
- Can use commonly used name on voting papers but no titles
- Party affiliations cannot be offensive, confusing, or too long





### Whakaaringa | Nomination Process (continued)

#### Candidate must state if standing in any other elections

- Mayor, Ward, Community Board, LTs, other TAs?
- Is shown at top of profile statement
- Is not included in the 150 words
- Applies to standing anywhere in Aotearoa New Zealand
- Must update earlier nomination form if not included
- Nomination paper is a public document, open for inspection

#### Candidate must state if reside in area of election or not

- My principal place of residence is WITHIN / is NOT WITHIN the area
- Is shown at the top of the profile statement
- Is not included in the 150 words

#### Other elections

HRC nominations to HRC office, Victoria Street, Palmerston North





### Pepa Pōti | Voting Paper

#### **LOCAL ELECTIONS 2016**

The Electoral Officer Tauranga City Council Private Bag 770114 Orchard Road Christchurch 8154

You can vote in up to 5 elections using this voting document

#### Tauranga City Council

- Mayor
- At Large
- Mount Maunganui-Papamoa Ward

Bay of Plenty Regional Council (Tauranga General Constituency)

Bay of Plenty District Health Board

#### How to vote

Please read the instructions carefully

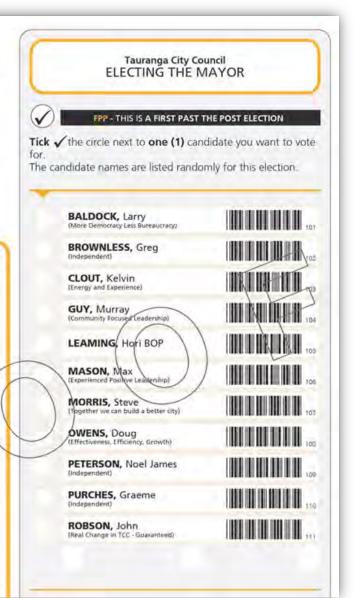
There are two types of electoral system used for these elections

- the FIRST PAST THE POST system where you tick candidate names
  - the SINGLE TRANSFERABLE VOTING system where you rank the candidates using numbers

If you make a mistake that you can't correct clearly, contact the electoral officer and ask for a new voting document.

The candidates surnames may not be in alphabetical order for all elections.

Warning - it is an offence under the Local Electoral Act to interfere



### KOROMATUA | MAYOR PUKA TONO | NOMINATION FORM WHANGANUI DISTRICT COUNCIL | 2022 ELECTIONS





A TEROHE POTI ELECTION AR	REA	
wish to stand for election as Mayor	of the Whanganui District.	
My principal place of residence (tick ONE circle):	is WITHIN the Whanganui District Council election area	is <b>NOT WITHIN</b> the Whanganui District Council election area
MÀ TE KAITONO CANDIDAT	E TO FILL OUT after reading important	information on reverse
I (candidate's full name),		
accept the nomination and confirm the this form and certify that I am qualifie and that I am not disqualified under s parliamentary elector.	nat I have read and understand the <b>Eligibility</b> cd to be a candidate under section 25 of the Lection 58 of the Local Electoral Act 2001. In pro-	and Candidacy notes on the reverse of ocal Electoral Act 2001 and regulations articular, I am a New Zealand citizen and a
Address (as listed on the parliamentary roll):		
Email (Preferred communication option	n for Electoral Officer):	
Mobile phone:	Home phon	e:
I understand that the details pro	ovided on this nomination paper will be public	ly available for election purposes.
this form may also be made available	101 Guyton Street, Whanganui. Please note th from the Whanganui District Council website. ections.	at candidate and nominator details provided on
I wish my name to be shown on the vi		the state of the s
no offiliation may request that independ	Γa be left blank if the candidate does not wish to α lent' be shown. Maximum affiliation length is 38 c	haracters (including any spaces between words)).
Signature:		Date:
C MÅ TE KAITAUTOKO NOMIN	NATORS TO FILL OUT	
We, the undersigned electors of the W	Vhanganui District Council election area hereby	nominate (condidate's full name):
	or the office of <b>Mayor</b> of Whanganui District C	ouncil, the election for which is to be held on
3 October 2022.	or the office of <b>Mayor</b> of Whanganui District C	ouncil, the election for which is to be held on
October 2022. Full name of First Nominator.	or the office of <b>Mayor</b> of Whanganui District C	ouncil, the election for which is to be held on
3 October 2022. Full name of <b>First Nominator</b> . Address:	or the office of <b>Mayor</b> of Whanganui District C Home phon	
3 October 2022.  Full name of <b>First Nominator</b> .  Address:  Mobile phone:		
8 October 2022.  Full name of First Nominator.  Address:  Mobile phone:  Signature of First Nominator.		ec .
with his/her consent, as a candidate for 8 October 2022.  Full name of First Nominator.  Address:  Mobile phone:  Signature of First Nominator.  Full name of Second Nominator.  Address:		BC .
Full name of First Nominator.  Address:  Mobile phone:  Signature of First Nominator.  Full name of Second Nominator:		e: Date:

ELIGIBILITY & CANDIDA	CY NOTES					
enrolled as a N2 parliamen  2 Roth nominators must be  3 No person can be elected it restriction is waived if prio interests? Act 1968;  4 A candidate may stand for Isettion \$6 LEA!  5 A candidate may under sec provided that the name will cause confusion or mislead to a confusion or mislead to a confusion or mislead to the confusion of the co	tary elector, enrolled as electo o a local authority a approval from the either the regional attention of the the either the regional attention 56 of the Local ton 66 of the Local ton 67	rs of the Whanganui D if he/she is concerne to office of the Control of council or city/district or office. al Electoral Act 2001 (L ce to a reasonable pace on is disallowed by the candidate's name. A c. lable to a fine of up to orner to be orn he/she knows to b orn he/she knows to b orner before condition of the orner before orner and of the Electoral O for election as mayor o g office. This provision	d or interested in contracts, lifer and Auditor-General is a touncil/community board touncil/community board son; be unreasonably long. Electoral Officer under sea andidate with no affiliation \$2,000 who; improminated for election; e. ineligible for election or late to the end of the election of the e	over \$25,00 obtained is in the region name which include or floor 57 of t may reque or over at the or proof of ice includes council, bef	on with that council of the cand resemble and the LEA nost that and the election, an electron a copy of a	t local authority. This local Authorities (Members' il's district, but not both lidate is commanly known an official rank or title; thing will be shown in the ependent' be shown.  In Caposit.  In X passport. NZ birth on on Friday 12 August
RETURN, PAYMENT AN			Evidence of			Profile
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Deliver to:	Whanganui Dist	rict Council office, 10	01 Guyton Street, Whang	ganui		
or, scan and email to:	elections@whar	iganul.govt.nz				
Contact the Deputy Elector	al Officer on 02	72 363 866 if the abo	ove delivery options are	not practi	al for you	L.
Payments can be made by our returning this form by h	ash or eftpos and or by onlin	directly at the Whang e banking using the	ganui District Council offi details provided below:	ce. 101 G	yton Stre	et. Whanganui, if you
Account name;	Whangan	ul District Council	Blank;		TBC	
ccount number:	TBC		Particulars/Reference	20	ELECTI	ON
ode:	(Your initi	als and surname)				
tefunds of nomination dep account to use for your ref	osits <i>(where elig</i> und.	(ible) will be made by	online deposit into a ba	nk accou	nt. Please	list below the bank
Account name:						
Account number:	-	-				
Nominations must	be in the har	nds of the Electo omitted at the same	ral Officer before 1: time, For assistance ph	2 noon o	n Frida	y 12 August 2022 Ipline: 0800 666 048
ELECTORAL OFFICIAL to	fill out					
teceived at the hour of:		on the	day of			20
andidate Roll #:						
irst Nominator Roll #;			Second Nominator R	oll #:		
Nomination documents approved:	Ŏ Ph	omination paper oto anding for other elec	Deposit/proof deposit Profile statem		8	Place of residence Proof of NZ citizenship
Signature of Electoral Offici		dien Bin witter eles	energe.	D	ite:	
-g-was or siccional child	~					



WHANGANUI DISTRICT COUNCIL

I submit with this nomina (please tick appropriate ci		Evidence of deposit (\$200)	Photo Profile statement
l understand that, in not profile booklet that will b	providing a profile or photo, the word e sent out with the voting paper. <b>All n</b>	s "Profile/Photo not supplied" wi omination documents must	ill appear below my name in the be submitted at the same time
Deliver to:	Whanganui District Council office, 10	1 Guyton Street, Whanganui	
or, scan and email to:	elections@whanganui.govt.nz		
Contact the Deputy Elect	oral Officer on 0272 363 866 if the abo	ve delivery options are not pro	actical for you.
are returning this form b	y cash or eftpos directly at the Whang y hand or by online banking using the	anui District Council office, 101 details provided below:	1 Guyton Street, Whanganui, if yo
	y cash or eftpos directly at the Whang y hand or by online banking using the Whanganui District Council	anui District Council office, 101 details provided below: Bank:	1 Guyton Street, Whanganui, if yo TBC
Account name:		7-23	1-200
Account name: Account number:	Whanganui District Council	Bank:	TBC
Account name: Account number: Code: Refunds of nomination d	Whanganui District Council  TBC  (Your initials and surname)  eposits (where eligible) will be made by	Bank: Particulars/Reference:	TBC
Account name: Account number: Code:	Whanganui District Council  TBC  (Your initials and surname)  eposits (where eligible) will be made by	Bank: Particulars/Reference:	TBC ELECTION

### Te Paearu Kaitono | Candidate Qualifications

#### **MUST BE:**

- A New Zealand citizen (required to provide evidence)
- Enrolled on the parliamentary electoral roll (in NZ)
- Nominator and seconder on the roll in the area

#### **CANNOT:**

- Be serving a prison sentence of three or more years
- Stand for Horizons Regional Council and Whanganui District Council
- Have interest in a contract over \$25K per year with Council

#### CAN STAND:

- For both Mayor and Councillor and Community Board
- If a council employee, but must resign if elected as Mayor or Councillor (not Community Board)
- If you live outside area, but must state that on nomination paper





### Te Maunu Kaitono | Candidate Withdrawals

- A candidate cannot strategically or politically withdraw after nominations have closed
- Same as for parliamentary elections, i.e., death or incapacity only
- Medical certificate required deposit refunded
- Withdrawal application can be made by candidate or their agent





## Ngā Kōrero whaitake a te Kaitono Candidate Profile Statements and Photos

#### **Profiles**

- May be provided (not mandatory) see page 18 of Candidate Handbook
- Must be provided electronically with the other nomination documents as an MS Word doc, not a
  pdf, not hand-written
- Up to 150 words about the candidate, their policies and intentions
- Cannot comment on policies etc. of any other candidate
- Can be emailed to the DEO but hard copies must be attached to nomination paper, i.e., all docs submitted together
- EO not required to verify or investigate any information included in profile
- Profiles on Council website as soon as ready after close of nominations
- Candidate contact details on Council website after close of nominations

#### **Photos**

- Photos in colour, within last 12 months, head and shoulders shot only (no hats, sunglasses, children, pets or friends)
- Photos provided as jpgs, scanned at 300 dpi



### Hei tauira mō te whakaritenga Example Profile Statement

Invercargill City Council

**Electing the Mayor** 



#### Warwick LAMPP

Proven. Dedicated. Real.

My principal place of residence is in the Invercargill City Council area. I am also standing for Councillor - At Large.

I want you to be involved and excited about Invercargill.

My vision is a thriving city that exceeds your

expectations.

A city where you are listened to, where your contribution is valued.

A city where stuff gets done through great leadership. I get stuff done.

That's why I want to be the Mayor

Auto-populated text

Hard-coded text





Pōtitanga Kawanatanga ā Rohe
2022 LOCAL GOVERNMENT ELECTIONS
PART 4

### Campaigning



### Whakahaeretia | Campaigning

- Can commence any time
- Generally, no rules around campaigning or conduct, but:
  - Can't use Council resources for campaigning (logo, branding, colours, Council FB or Twitter feed, photos, Council buildings)
  - Voting papers should not be collected from electors by candidates or their assistants
  - No campaigning or electioneering in Council Chambers or on Council premises
- Election expenses for campaigning must be recorded and declared in a return after the election
- Any campaign material (signs, posters, billboards, flyers, ads, cars, social media) must have an authorisation from the candidate or their agent, stating their name and contact details
  - Can be address, mobile, email, PO Box
  - Must be on the front of the sign or promotional material (not the back)
- Any content of signs is subject to ASA guidelines and complaints process must be factual
- Usual rules of defamation apply but don't complain to the EO if you don't like what someone says about you!





### Pae Pāpāho Pāpori | Social Media

#### **Beware of Social Media! During the three-month election period:**

- Council's social media channels will unlike / unfollow all candidate social media channels
- Candidates must not link their own social media channels (if they are used for campaigning purposes) to the Council's social media channels, and must ensure that they have the appropriate authorisation
- Council social media channels cannot be used for electioneering by candidates or members of the public – will be constantly monitored and strictly enforced
- Any post positive or negative made by any individual specifically relating to their own or someone else's nomination, intention to run for Council or election campaign, will be removed
- Council's social media channels will remain neutral. Council will promote elections and the importance of voting but will not associate these posts with any candidates
- During the lead up to elections, the current Mayor and Councillors may be used in social media posts where it is appropriate and is considered 'business as usual' to use them.





### Pae Pāpāho Pāpori | Social Media (continued)

This means, when with the intention of campaigning / electioneering:

- No posting on Council pages / accounts
- No comments / replies on Council pages
- No mentions with a tag (e.g. @WhanganuiDistrictCouncil)
- No picture tagging
- No rating or reviewing Council pages or posts
   e.g. you cannot electioneer on Council's channels, or piggyback on its audiences see page 24 of the Candidate Handbook
- It is illegal to post a photo of your completed voting on FB
- If using paid FB advertising, you will have to register as a politician





### Ngā Tohu Pōti | Election signs

- See page 7 of the Candidate Handbook
- Election signs can go up from Monday 8 August and must be removed by 11.59pm Friday 7 October
- Must comply with Council hoardings policy re size and placement
- Can be on private land, but only for 2 months
- NZTA rules apply for State Highways, see page 7 of the Candidate Handbook
- Vehicle signwriting is ok cost of running a vehicle if it is own personal transport is not an election expense
- The cost of framing for a sign is not an election expense
- Complaints about size and placement made to Council's Enforcement Officers not the EO or DEO
- Complaints about authorisations to the EO





### Ngā Koha me Pōti | Electoral Donations

- No time limit on when donations are received, every donation has to be recorded
- You don't have to accept a donation be careful of reason for donation
- Must be included in candidate expenditure return
- No such thing as an "anonymous" donation if you know who it has come from:
  - someone can't give a donation and ask for it to be treated anonymously
  - anonymous means you don't know who it came from, can't reasonably work it out
  - A third party who passes on a donation must disclose who the donor is
- An anonymous donation cannot be over \$1,500:
  - if it is, candidate can't keep balance over \$1,500, it must be given to EO to pass onto Council
  - a donation made up of contributions (e.g. to a Trust) is treated as one donation, and can't be over \$1,500 if anonymous
  - it is an offence to circumvent \$1,500 limit, i.e. by deliberately splitting up a donation into smaller contributions.





### Ngā Pōti Utu Aukatinga | Election Expenditure Limits

Mayoralty \$30,000

Councillors At Large \$30,000

Whanganui Rural Community Board

All three subdivisions \$3,500





### Ngā Utu Whakahaere Pōti | Election Expenses

- If standing for more than one position the higher limit applies
- The applicable period for which campaign expenditure limits apply is 3 months before election day - 8 July 2022
- Candidates required to provide details of electoral expenses incurred before or after the applicable period to Electoral Officer – pro-rata expenses for activity outside the 3 months
- Electoral expenses and electoral donation returns required within 55 days after the official result declaration – about 8 December
- Deposit not refunded until the return is completed (provided candidate gets more than 25% of the votes of the lowest successful candidate)
- Electoral expenses and electoral donations returns are public documents
- EO must make expenses documents available on Council website for 7 years
- See page 21 of the Candidate Handbook





### Ngā Hēanga Pōtitanga | Election Offences

- See page 38 of the Candidate Handbook
- Imitation Voting Paper examples next slide
- Bribery
- Treating
  - Can't provide food, alcohol, drinks, entertainment as an inducement to vote (light refreshments after a meeting is ok)
  - Can't give away a pen, note pad, fridge magnet or item of value
- Undue Influence cant stand over someone telling them how to vote, or post or deliver someone else's voting paper
- Unauthorised advertisements
- Illegal nomination e.g. candidate with a court order
- Any formal complaint passed straight to the Police





### Ngā Tohu Pōti | Example of Signs





















Pōtitanga Kawanatanga ā Rohe
2022 LOCAL GOVERNMENT ELECTIONS
PART 5

# **Election process and results**



### Rārangi Pukapuka Pōti | Electoral Rolls

- Preliminary Electoral Roll
- available for public inspection from 15 July to 5pm Friday 12 August 2022
- at Davis and Gonville libraries and the council offices
- includes the ratepayer roll
- Cannot be provided electronically to candidates
- Final Electoral Roll
- produced following the EC update campaign
- is the roll used for issuing voting papers
- can purchase hard copy for \$100 (plus GST) for full roll or \$50 per ward





#### Pōti Motuhake | Special Voting

- Available for anyone who spoils, loses, or does not receive their voting paper or enrols after 12 August
- Available for electors on the unpublished roll
- Available from 16 September to 12 noon on election day, 8 October 2022
- Available at Council office, or can be posted out
- At Council office on Saturday 8 October
- Applicants can come in or contact DEO by phone or email
- Candidates cannot collect special voting documents on behalf of electors













### Otinga Pōtitanga | Election Results

Preliminary count occurs from 12 noon, Saturday 8 October 2022

**Progress results:** expected about 3pm – approx 90% of votes received (not special votes and votes in transit to processing centre).

Progress results:

- Will be available from Council's website
- Email to all candidates with email address.
- Candidates personally rung by Council staff

**Preliminary results:** expected late on Sunday 9 October, after all ordinary votes have been processed

**Final results:** expected by Thursday 13 October, after special votes have been processed





### Nau mai ki te tari | Coming into Office

- All members come into office on the day following the day on which the candidates are declared to be elected
- This is the day after the result declaration is posted on Council's website - expected to be Friday 18 or Saturday 19 October
- Successful candidates contacted by Mayor/staff
- Council's inaugural meeting and the "swearing in" of elected members (elected candidates cannot act until this has occurred)





#### Rauemi | Resources

**Candidate Handbook and nomination papers** 

LGNZ 'Making a Stand' booklet

Council's Pre-election report – available from 29 July 2022:

- To inform the community and candidates on key aspects of Council business
- To set out major projects and expenditure for next 3 years
- To promote discussion on issues and inform any elections debate

**Legislation** (LEA, LER)

Council's website (for election information):

**HRC Candidate Handbook and website** 







## Kupu Whakamutunga | Last word

- No Online Voting
- Campaigning anything goes
- Election results on websites/email progress/prelim/final
- Election day Saturday 8 October 2022
- Good luck!!





# New legislation – declaring pecuniary interests

- New obligations on elected members from 20 November 2022
- Supports increased transparency, and confidence in local government
- Similar to rules for members of Parliament
- Elected members must annually declare their pecuniary interests, including:
  - Business interests
  - Employment
  - Property
  - Gifts
- Responsibility sits with elected member, not Council